



Carolina Alpaca Breeders and Owners Education Committee Charter

The CABO Education Committee, a standing committee empowered by and reporting to the Board of Directors (BOD), is established pursuant to Article VII of the Bylaws, consisting of members appointed by the President of CABO and approved by the Board. The purpose of the Committee is to provide educational enrichment to the organization's membership through hands-on educational events, through online educational resources, and via periodic communication with the organization's members. The nature of the educational events can be on any topic relevant to current or future alpaca industry activities, member farm or other business activities, novel and/or unique outlets for member-developed products, relevant livestock, textile, or other alpaca-related topics.

The Committee shall meet as necessary and appropriate at the call of the Chairman of the Committee and/or the BOD, and shall maintain minutes of all meetings in accordance with CABO's Procedure and Policy for Minutes. The minutes will be distributed to the Board no later than 1 week prior to the regularly scheduled monthly BOD meeting. The BOD will review the minutes and provide approval to move forward with requests submitted by the committee. The Chairman may be asked to present directly to the Board during monthly BOD meetings. The Committee shall consist of a minimum of three members with a Chairperson, who will be responsible for reporting to the BOD on ongoing and proposed activities of the committee.

Committee Responsibilities:

The CABO Education Committee is charged to:

- Create a yearly proposed budget for educational events throughout the year
- Present specific educational proposals to the BOD for approval
- Plan and coordinate approved educational events
- Create and distribute online and/or electronically distributed information of an educational nature for consumption of the membership
- Submit proposed contracts for proposed presenters and trainers to the BOD for approval
- Collect necessary and agreed to fees for educational events
- Work directly with hosting farms and/or venues for facility planning
- Coordinate setup/teardown as necessary for events
- Coordinate communication prior to and following any planned events
- Coordinate with Carolina Alpaca Celebration Show, Communication, Fiber, and other relevant CABO committees on education-related opportunities and outlets.

Approved by the Board of Directors – Oct.17, 2016